

## MRI – Terms & Conditions

The following terms and conditions are part of our engagement to accomplish your accreditation testing. Please note that extra charges may arise if your system is not prepared properly for testing.

1. Diagnostic Physics reserves the right to waive any of the below fees or requirements, for clients in special circumstances.
2. The price for service will be specified in advance.
3. Clients must provide an ACR MRI phantom for testing. This will be used for routine quality control also, so it is necessary to have this phantom. If the phantom is not present when the physicist arrives, then #4 below will apply. The order form is on the ACR website: [Phantom Order Form](#)
4. Cancellation with less than 10 business days notice will result in a \$1,000 fee. Our clients require substantial advance scheduling time to close their facility to accommodate our services. Last minute rescheduling is not feasible. Cancellations due to an “Act of God” (i.e., a system failure), will not be charged.
5. If the physicist is onsite, and the system under test fails for some reason, then a fee of \$250/hr including drive time or \$1,000 will be charged (whichever is less), for the day where the failure occurred. On the newly scheduled day of testing, the normal (quoted or pre-negotiated) fee will be charged.
6. The normal time required for a physics survey is approximately 5 hrs units. If clients request us to stay onsite longer than 6 hours, than extra time will be billed at \$250/hr.
7. Clients should block their MRI schedule for 5 hrs.
8. Standard pricing is for service scheduled Monday – Friday, starting any time from 8AM to 1PM. Service outside of this time window is available, but there may be additional charges. Please ask for a quotation if you require service outside of these hours. After hour and weekend service may be available. Contact Diagnostic Physics for the applicable charges.
9. Prepayment for services maybe required for clients that do not have adequate credit history.
10. Our physicists will conduct the scans required for the ACR and tell the technologist which scans to burn on CD. They *may attempt* to burn the CDs for submission to the ACR so they can be checked before submission. Unfortunately, many systems and some PACS systems have issues with burning the CDs properly and if the physicist cannot get the CD burned within the allotted time then it will be the facilities’ responsibility to get the CD ready for the ACR submission.

Diagnostic Physics is grateful to be your physics vendor and we regret that, at times, we must charge extra in some situations, but our physicists do have expenses and we must bill when time is incurred by the physicist or they are prevented from doing other work due to situations that arise at your facility.